

## Basic Concepts of Health Care Human Resource Management

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### BASIC CONCEPTS OF HEALTH CARE HUMAN RESOURCE MANAGEMENT

SECOND EDITION

NANCY J. NILES



### Product Description

Basic Concepts of Health Care Human Resource Management, Second Edition provides the essential tools and strategies for Human Resource Management (HRM) personnel to become empowered custodians of change in any healthcare organization. Each part focuses on a key area of HRM including staffing, training and development, employee relations, and long-range planning, with individual chapters providing key resources and support materials and resources. Thoroughly updated to reflect today's human resource management in healthcare, the Second Edition is comprehensive, clear, and relevant, making it an indispensable resource for the undergraduate student. Key Features: -An all-inclusive overview of HRM from its beginnings to present day trends, including state and federal healthcare laws, codes of ethics, staffing and hiring, training and development, employee relations, strategic planning, and more. -New content on creating safe workplaces, discussion of the Me Too movement, how to deal with active shooter situations and the opioid epidemic. -Extensive chapter resources engage the student with learning objectives, provocative Did You Know That? facts, lists of key terms, concise chapter summaries, and references section for further reading. -Student activities in every chapter -- designed for online, traditional, and classroom settings -- encourage critical thinking and content retention.